

IS YOUR APPLICATION PACKET COMPLETE?

- ☐ APPLICATION: Completed application
- ☐ SURVEY: A recorded copy of your survey or land plat
- ☐ MH CONTRACT: Purchase agreement and dealer statement
- ☐ SITE PLAN: A copy of your land plat showing the locations of the new residence, septic tank, well, easements, driveway, and any other existing buildings as well as county required setbacks.
- ☐ PROOF OF OWNERSHIP: Deed or other proof of land ownership
- ☐ SEPTIC APPROVAL: A septic tank approval/permit from Banks County Environmental Health.
- ☐ DRIVEWAY VERIFICATION: Photo of driveway entrance, marked with flags or stakes (may be submitted digitally to PlanningOffice@co.banks.ga.us)

IS YOUR MH SITE READY?

- ☐ Is your driveway entrance marked for addressing?
- ☐ Have you installed a permit box on-site?
- ☐ Have you installed erosion control such as silt fences where needed?
- ☐ Are you setback far enough from property lines and roadways?

HAVE YOU READ THE GUIDELINES PAGES?

- ☐ Have you read the Residential Guidelines?
- ☐ Have you read the Driveway Guidelines?



NEW MANUFACTURED HOME APPLICATION

Permit # _____

Map/Parcel # _____ Acreage _____

Property Owner _____ Phone # _____

Construction Address [# # # #] _____

Applicant _____ Phone # _____

Email Address _____

MH Dealer _____ Phone # _____

Address _____

Make of Mobile Home _____ Year Model _____

Model Name _____ Length & Width _____ X _____

Serial Number _____ Estimated Cost of Home _____

Number of Bedrooms _____ Number of Bathrooms _____

ABS Pads or Cement Footers

Type of Heat: Gas _____ Electric _____ Furnace _____ Heat Pump _____ Fireplace? Yes No

Power Company: JEMC GA Power Hart EMC

Mobile Home Installer/Mover _____ Phone # _____

Application is hereby made according to the laws and resolutions of Banks County to perform the above listed work. If a permit is issued, I agree to conform to all laws and resolutions regulating the same. By my signature below, I certify that the application and any attached data is correct. I certify that I have read and understand the Residential Guidelines provided to me by the Planning and Zoning Department. I understand that permits are issued on Good Faith that the installation of the residence shall be in compliance with all local, state, and international codes. Banks County has the right to revoke or suspend permits in the event that structure is found to be non-compliant.

Applicant

Date