

The Banks County Board of Commissioners held their regular meeting on July 10, 2018 at 6:30 p.m. in the Board Room of the Banks County Courthouse Annex.

**Members Present**

Chairman Jimmy Hooper  
Vice Chairman Sammy Reece  
Commissioner David Duckett  
Commissioner Charles Turk  
Commissioner Danny Maxwell

**Staff Present**

County Clerk Regina Gailey  
Assistant County Clerk Erin Decker  
Fire Chief Steve Nichols  
Public Utilities Director Steve Reece  
Code Enforcement Officer Paul Ruark  
County Attorney Randall Frost  
Finance Officer Randy Failyer  
E911/EMA Director Deidra Moore  
HR Director Arlene Ivey

**Media**

Angela Gary, Banks County News

**1. Call to Order**

Ch. Hooper called the meeting to order.

**2. Approval of Agenda**

Ch. Hooper stated the agenda needed to be amended by adding Item 14. DFCS Member Appointment and Delete Item 12 h. Kitchen Appliance Quotes.

Motion to approve the agenda as amended: Jimmy Hooper

Second: Danny Maxwell

Vote: 5:0

All aye votes and the motion passed.

**3. Moment of Reflection**

Ch. Hooper stated July 4<sup>th</sup> was a week ago and he always read to students the first lines of the "Declaration of Independence". He stated we needed to pray for our country and our leaders.

**4. Pledge to the American Flag**

Ch. Hooper led the Pledge to the American Flag.

**5. Approval of Invoices**

Motion to approve the invoices: David Duckett

Second: Charles Turk

Vote: 5:0

All aye votes and the motion passed.

## **6. Approval of Minutes: 6/12**

Motion to approve the minutes: Danny Maxwell

Second: David Duckett

Vote 5:0

All aye votes and the motion passed.

## **7. Planning Commission Recommendations:**

### **a. CU-18-02 – Zachary Lurie – A conditional use application to operate a business named Maximum Powersports” out of an accessory structure located at Map/Parcel #B76/0398 & B76/039C**

Ch. Hooper closed the meeting and County Attorney Randall Frost opened the public hearing. Attorney Frost stated this was a conditional use application to operate a business named “Maximum Powersports” out of an accessory structure located at Map/Parcel #B76/039B & B76/039C. Zoning Officer Paul Ruark stated the Planning Commission had recommended approval.

Zachary Lurie – 4607 Cromwell Ct. Flowery Branch – Stated he currently operated his business from a storefront in Buford, Georgia. He stated he does performance work on motorcycle engines inside the building. Mr. Lurie also stated the hours of operation are by appointment only and the noise level could be compared to a lawnmower or weed eater.

Attorney Frost closed the public hearing and Ch. Hooper opened the meeting.

Motion to approve the Conditional Use Application: Charles Turk

Second: Sammy Reece

Vote: 5:0

All aye votes and the motion passed.

*(Copy of resolution filed in Attachment to Minutes Book #10-1)*

## **8. Grace Point Community House/Get Real Ministries**

**Kelly McDuffie**

Kelly McDuffie and Jennifer Hart from Grace Point stated they just wanted the County to know that they were still there for the citizens of Banks County but had moved to a new location which is in Baldwin, but still in Banks County.

## **9. Public Utilities:**

**Steve Reece**

### **a. Water meter Installation Contract: M&E Construction**

Public Utilities Director Steve Reece stated the amount of the water replacement meter installation project was \$48,870 and the contract was with M&E Construction.

Motion to authorize the Chairman to sign the contract: Sammy Reece

Second: Danny Maxwell

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the contract filed in Attachment to Minutes Book #10-1)*

## **10. EMA/E911:**

**Deidra Moore**

### **a. Southern Software Annual Maintenance Agreement: E911/CAD Software**

E911/EMA Director Deidra Moore stated this was an annual agreement for 911 CAD Software. She stated the amount of the contract was \$44,980.00 which included a 5% increase.

Motion to approve the contract pending attorney approval: Danny Maxwell

Second: David Duckett

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the agreement filed in Attachment to Minutes Book #10-1)*

## **11. Fire/EMS**

**Steve Nichols**

### **a. FY2019 Baldwin Fire Contract**

Fire Chief Steve Nichols stated this was a renewal contract for fire services in the Northern Part of Banks County and the contract had increased to \$48,615. Comm. Turk stated the County was building a new station in that area. Chief Nichols said we could handle the area until the new station was completed.

Motion to deny the FY2019 Baldwin Fire Contract: Charles Turk

Second: Sammy Reece

Vote: 5:0

All aye votes and the motion passed.

### **b. Firefighter Grant Program Application: JMCM Consulting**

Chief Nichols stated this was an agreement for JMCM Consulting to apply for grants from firefighter grant programs.

Motion to authorize the chairman to sign the agreement: Sammy Reece

Second: Danny Maxwell

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the agreement filed in Attachment to Minutes Book #10-1)*

### **c. Admin Office Furniture**

Chief Nichols stated that the office remodel at the Candler Building was close to being completed. He stated that he would like to replace the furniture that the current offices are using because of the undesirable condition of the current furniture. He stated he had a quote from Ayers Office Products in the amount of \$8,666.00.

Motion to approve the office furniture: Charles Turk

Second: David Duckett

Vote: 5:0

All aye votes and the motion passed.

### **d. Surplus: Breathing Apparatus (SCBA)**

Chief Nichols stated the fire department had 75 surplus breathing apparatus. He stated the jail needed about 20, Homer Fire Department needed about 25 and Bold Springs Fire Department had wanted to purchase the remaining packs for \$25 a pack. Ch. Hooper stated who ever we give or sell the packs to needed to sign a disclaimer that the County was not responsible for any injuries or damages once the packs are no longer in our possession.

Motion to approve the reallocation and sells of the breathing apparatus: Jimmy Hooper

Second: David Duckett

Comm. Turk abstained from vote because he is a member of the Homer Fire Department.

Vote: 4:0

All aye votes and the motion passed.

**e. New Med Unit Equipping Request**

Chief Nichols stated the new med unit would need to be equipped. He stated the total cost for the equipment for the new unit and a pallet of foam and 40 safety vest would be approximately \$32,459.99. Comm. Turk asked if a Lucas would be purchased for the new med unit. Chief Nichols stated no but it would be an asset but the cost of a Lucas was about \$19,000.

Motion to purchase the Class A Foam and the 40 Vest out of the 2012 SPLOST funds: Charles Turk

Second: Jimmy Hooper

Vote: 5:0

All aye votes and the motion passed.

Motion to purchase a Lucas and new equipment for the new med unit from the 2017 SPLOST funds: Charles Turk

Second: David Duckett

Vote: 5:0

All aye votes and the motion passed.

**12. Contracts & Agreements:**

**a. FY2019 Georgia Department of Corrections Prison Detail Contract: \$39,500**

Finance Officer Randy Failyer stated this was a renewal contract in the amount of \$39,500.

Motion to authorize the Chairman to sign the contract: Jimmy Hooper

Second: Danny Maxwell

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the contract filed in Attachment to Minutes Book #10-1)*

**b. Personal Property Audit Services: Traylor Business Services, Inc.**

Mr. Failyer stated this was a renewal contract for property audit services for the tax assessor's office.

Motion to approve the contract: Jimmy Hooper

Second: David Duckett

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the contract filed in Attachment to Minutes Book #10-1)*

**Senior Center Construction:**

**c. Construction Contract Amendment #1 - BM&K**

County Clerk Regina Gailey stated this change was because DCA wanted to add some additional verbiage to the current contract.

Motion to approve Construction Contract Amendment #1: Jimmy Hooper

Second: Sammy Reece

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the amendment filed in Attachment to Minutes Book #10-1)*

**d. Construction Contract Change Order #002 – Carpet Tile**

Ms. Gailey stated the change order was from roll carpet to carpet tiles in the amount of \$3,600.

Motion to approve Change Order #002: Sammy Reece

Second: Charles Turk

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the change order filed in Attachment to Minutes Book #10-1)*

**e. Construction Contract Change Order #003 – Restroom Demo for Plumbing Total Replacement**

Ms. Gailey stated they had decided it was best to totally replace the plumbing and the total cost would be \$2,580.

Motion to approve Change Order #003: Danny Maxwell

Second: David Duckett

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the change order filed in Attachment to Minutes Book #10-1)*

**f. Construction Contract Change Order #004 – Toilet Partition Change**

Ms. Gailey stated the cost of the toilet partition change would be \$1,800.

Motion to approve Change Order #004: Charles Turk

Second: Sammy Reece

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the change order filed in Attachment to Minutes Book #10-1)*

**g. Construction Contract Change Order #005 – Additional Drywall**

Ms. Gailey stated the cost of the additional drywall would be \$11,316.00.

Motion to approve Change Order #005: Jimmy Hooper

Second: Sammy Reece

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the change order filed in Attachment to Minutes Book #10-1)*

**h. Deleted**

**13. FY2018 Budget Amendment**

**Randy Failyer**

Mr. Failyer stated the amended budget was not to increase or decrease the total budget but rather just reallocate for audit purposes.

Motion to approve the budget amendment: Danny Maxwell

Second: David Duckett

Vote: 5:0

All aye votes and the motion passed.

*(Copy of the resolution filed in Attachment to Minutes Book #10-1) 2018-11*

**14. DFCS Member Appointment**

Motion to reappoint Alvin Thomas to the DFCS board for a five year term: Jimmy Hooper

Second: Danny Maxwell

Vote: 5:0

All aye votes and the motion passed.

**15. Executive Session: Personnel & Potential Litigation**

Motion to enter into Executive Session concerning personnel and potential litigation: Danny Maxwell

Second: Jimmy Hooper

Vote: 5:0

All aye votes and the executive session began at 7:05 p.m.

Motion to adjourn the executive session: Sammy Reece

Second: Charles Turk

Vote: 5:0

All aye votes and the executive session ended at 7:34 p.m.

*(Copy of the executive session affidavit filed in Attachment to Minutes Book #10-1)*

**911 Administrative Clerk**

Motion to change the position of Administrative Clerk at E911 from part-time to fulltime with the stipulation that the position will be evaluated at 6 months: Jimmy Hooper

Second: Danny Maxwell

Vote: 5:0

All aye votes and the motion passed.

**Employee Raise**

Motion to give a 2% raise to all employees except those that received a raise on July 1, 2018: Charles Turk

Second: Sammy Reece

Vote: 5:0

All aye votes and the motion passed.

**16. Adjournment**

Motion to adjourn the meeting: Jimmy Hooper

Second: Danny Maxwell

Vote: 5:0

All aye votes and the meeting was adjourned at 7:36 p.m.

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Chairman

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Assistant County Clerk

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